

**UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
June 12 2023**

School Board President Jay Hallaway called the meeting to order at 7:20 pm at the Hudson Community Center with the following school board members present: Jay Hallaway, Dawn Butzer, Jen Wennblom and Travis Stene (by phone). Absent were Amanda Beeler, Jessy Paulson and Justin Teunissen. Also present were Tim Rhead, Jason Van Engen, Natalie Stene and Rich Akland.

A. START THE REGULAR MONTHLY MEETING AND REVIEW VOUCHERS FOR CONSENT AGENDA

B. PLEDGE OF ALLEGIANCE

C. PUBLIC INPUT Rich Akland talked to the board about the Alcester Pickleball Players and invited everyone to the picnic

D. ADDITIONS TO THE AGENDA

1. A motion was made by Dawn Butzer and seconded by Jen Wennblom to approve the agenda. Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.

E. RECOGNITION OF VISITORS

F. GOOD NEWS ITEMS Congratulations to the students who participated in the State Softball, State Golf and State Track.

G. CONSENT AGENDA

1. A motion was made by Dawn Butzer and seconded by Travis Stene to approve the May 8, 2023 regular school board meeting minutes, to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2022-2023 budget and to approve and the following District reports:

(1) **Business Managers Report--General Fund**, Beginning Balance \$444,725.14, Receipts Local \$429,836.91, County \$2,615.51, State \$117,984, Federal \$26,430, Expenditures (\$324,140.73), Ending Balance \$697,450.83. **Music Trip Fund**, Balance \$19,107.21. **Capital Outlay Fund**, Beginning Balance \$1,980,316.98, Receipts Local 278,656.08, Expenditures \$21,811.83 Ending Balance \$2,280,784.89. **Special Education Fund**, Beginning Balance \$19,080.86, Receipts Local \$220,122.31, Expenditures (\$57,261.31), Ending Balance \$181,941.86. **Bond Redemption Fund**, Beginning Balance \$193,582.83, Receipts Local \$164,013.13, Ending Balance \$357,595.96.

(2) **The Trust and Agency Fund Report**--Beginning Balance \$93962.19, Receipts Local \$65,115.92, Expenditures (\$34,098.52), Ending Balance \$77,581.99

(3) **The Lunch Fund Report**- Beginning Balance \$66,149.73, Receipts Local \$5,073.20 Federal \$8,260.53, Expenditures (\$20,717.37), Ending Balance \$58,766.09.

(4) **Drivers Education Fund**--Beginning Balance \$16,459.30,

(5) and to approve the following claims from the 2022-2023 Budget:

ALCESTER AREA CHAMBER OF COMMERCE, MEMBERSHIP DUES, 250.00, ALCESTER MORNINGSIDE EVENT CENTER, EMPLOYEE BANQUET, 2,522.60, ALCESTER QUICK STOP, FUEL, 297.54, ALCESTER-HUDSON SCHOOL AGENCY, NATIONAL CONVENTION DONATION & IMPREST, 7,272.67, ALLIANCE COMMUNICATIONS, UTILITIES, 945.00, AMAZON CAPITAL SERVICES, LIBRARY BOOKS, 1,681.48 ,BARNES, NEAL , MILEAGE, 22.96, BERESFORD SCHOOL DISTRICT, SOFTBALL TOURNAMENT ENTRY FEE, 150.00, BOMGAARS, AG CLASS SUPPLIES, 8.97, C & R GRAVEL, DIRT, 545.70, CDW GOVERNMENT INC, COMPUTER SUPPLIES, 92.98 ,CENEX FLEET FUELING, FUEL, 2,002.87, CENTURY BUSINESS PRODUCTS, COPIER USAGE/LEASE, 4,002.40, CITY OF ALCESTER, UTILITIES, 757.96, COLE PAPER COMPANY, CUSTODIAN SUPPLIES, 420.50, CULLIGAN WATER CONDITIONING, SOFT WATER CONTRACT, 35.00, DAKOTA TIMING, TRACK TIMING, 1,050.00, DIAMOND VOGEL PAINT, PAINT, 1,147.27, DUST-TEX SERVICE, INC., CUSTODIAN SUPPLIES, 170.82, EASTWAY AUTO SERVICE, INC., MOWER REPAIR, 67.61, FREEMAN SCHOOL DISTRICT #33-1, REGION 4B LOSS, 259.14, G & R CONTROLS, A/C REPAIR, 210.00, HAUFF MID-AMERICA SPORTS, INC., FIELD PAINT, 65.95, HEARTLAND HARDWARE, DYER REPAIR, 99.99, INGRAM, LIBRARY BOOKS, 632.40, INTERSTATE ALL BATTERY CENTER, BATTERIES, 217.55, J.W. PEPPER & SON INC., , FILE BOXES, 167.99, JOHNSEN HEATING AND COOLING LLC, AC REPAIR, 524.00, JOHNSTONE SUPPLY, FILTERS, 108.79, JOSTEN'S, DIPLOMA COVERS, 332.35 ,LOREN FISCHER DISPOSAL, DUMPSTER RENTAL, 202.00 ,MARLOW, WOODWARD & HUFF, PROF. LLC, LEGAL SERVICES, 168.00 ,MIDAMERICAN ENERGY COMPANY, UTILITIES, 1,767.68 ,MOSYLE CORPORATION, LICENSE FEE, 4.95 ,MULLER AUTO PARTS, BUS REPAIR PARTS, 486.86 ,NAPA AUTO PARTS OF CANTON, DEF, 37.86 ,NEW CENTURY PRESS, LEGALS, 183.84 ,PETE'S PRODUCE, GRASS SEED & CUSTODIAN SUPPLIES, 1,199.84 ,POPPLERS, BAND SUPPLIES, 31.90 ,PRECISION IRRIGATION & LAWN CARE, IRRIGATION SERVICES, 685.05 ,PREMIER BANK, RENTAL, 30.00 ,PRESTO X, PEST CONTROL, 65.88 ,RIVERSIDE TECHNOLOGIES, INC., LAPTOPS, 10,580.00 ,SDHSAA, MEDALS/PLAQUES, 98.00 ,SOUTHEAST AREA COOPERATIVE, SERVICES, 9,601.49 ,SOUTHEASTERN ELECTRIC COOP, UTILITIES, 5,237.25 ,SPRING CREEK FARMS INC., BUS BARN RENT, 700.00 ,TALBOTT COLLISION REPAIR, BUS REPAIRS, 172.50 ,TIME MANAGEMENT SYSTEMS, TIME KEEPING SOFTWARE, 177.65 ,TOTAL STOP FOOD STORE, FOOD AND SUPPLIES, 385.48 ,US BANK ST PAUL, LTGO 2019 SERVICE FEE, 1,650.00 ,US FOODS, POPSICLES FOR TRACK & FIELD DAY, 57.40 ,VAN ENGEN, JASON , MILEAGE, 209.12 ,VISA, ROOMS FOR STATE TRACK AND GOLF/ASP FIELD TRIP/AIRLINE TICKETS FOR FCCLA NATIONALS, 9,400.30 ,WEX HEALTH INC., HSA MONTHLY FEE, 63.00 ,WIELENGA, AMANDA , ASP SUPPLIES, 20.00 **TOTAL CHECKING ACCOUNT 1 69,278.54** APPEARA, MOPS & TOWELS, 70.00 ,CENEX FLEET FUELING, FUEL, 183.36 ,CORY, LEWIS , DRIVERS ED CAR SERVICE, 472.65 ,EASTSIDE JERSEY DAIRY, MILK, 579.29 ,GRAHAM TIRE SF NORTH, DRIVERS ED VEHICLE TIRES, 507.40 ,JOHNSEN HEATING AND COOLING LLC, FREEZER REPAIR, 1,183.72 ,PERFORMANCE FOODSERVICE, FOOD & SUPPLIES, 1,029.05 ,SCHOUTEN, DANYEL , CLEANING SUPPLIES, 24.40 ,TOTAL STOP FOOD STORE, FOOD & PAPER BAGS, 110.80 ,US FOODS, FOOD ADJ, 809.49, **TOTAL CHECKING ACCOUNT 2 4,970.16 GRAND TOTAL 74,248.70**

Payroll & Benefits Total \$210,035.03 (1) Instruction General Fund \$90,797.56 (2) Instruction Special Ed Fund \$29,642.01(3) Instruction Title/REAP/ASP \$13,865.72 (4) Support Services \$54,688.51 (5) Extra-Curricular \$13,714.55 (6) Food Service/Drivers Ed \$7,326.68

Imprest: Kevin Nelson, Track Official, 351.00, Freeman Schools, Track Entry Fee, 180.00, Tony Waterman, Track Official, 447.00, Glenridge Golf Course, Golf Fee, 200.00, Parker School, Golf Fee, 50.00, Shannon Hames, Track & Field day workers lunch, 93.59, Hanson Schools, Track Entry Fee, 200.00, De Lange Landen, Copier Lease, 385.58, Canton School, Javelin State Meet, 28.00, Menno School, JH Track Entry Fee, 140.00, Freeman Schools, JH Track Entry Fee, 140.00, Dennis Becker, Softball Ump, 155.500, Scott Fairbrother, Softball Ump, 155.500, Jan Cain, Track Official, 200.500,

Ramiro Castillo Navarro, Weight Room Keys returned, 40.00, Cash, Per Diem for State Track, 638.00, SDAEOP, Conference Registration, 110.00, Cash, Per Diem for State Softball, 1650.00, Cash, Per Diem for State Golf, 108.00 Total Imprest 5,272.67

Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.

H. OLD BUSINESS.

1. Status of covid in school discussion “return to school plan and public input”
2. Proposed FY 2023-2024 school budget

I. NEW BUSINESS.

1. A motion was made by Jen Wennblom and seconded by Dawn Butzer to approve the following resignations and assess any liquidated damages per negotiated agreement applicable. The board thanked these individuals for their years of service.
 - a. Grant Johnson Assistant Boys Basketball

Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.

2. A motion was made by Travis Stene and seconded by Jen Wennblom to approve changes for the 2023-24 JH/SH handbook. Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.
3. A motion was made by Dawn Butzer and seconded by Travis Stene to approve the following staff work agreement/contract.
 - a. Mary Beth Lundberg ASP \$20.00/hour
 - b. Renee Swets ASP \$20.00/hour
 - c. Ashley Oberg ASP \$20.00/hour
 - d. Hannah Swanson ASP \$20.00/hour
 - e. Tyleen Nygard ASP \$20.00/hour
 - f. Robyn Axtel ASP \$20.00/hour
 - g. Amanda Wielenga ASP \$20.00/hour
 - h. Brittany Lormis K-12 Art BA Step 2 \$44,200
 - i. Grant Johnson Head Boys Basketball Step 2 \$4,862

Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.

4. A motion was made by Jen Wennblom and seconded by Dawn Butzer to approve contract with Sports Ticket Live LLC. Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.
5. A motion was made by Dawn Butzer and seconded by Travis Stene to approve 2023-2024 return to school plan. Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.
6. A motion was made by Jen Wennblom and seconded by Dawn Butzer to approve agreement between Alcester-Hudson and Western Iowa Tech. Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.

7. A motion was made by Dawn Butzer and seconded by Jen Wennblom to authorize the business manager to pay any bills that are due and payable prior to June 30, 2023 with board ratification to take place at the July 10, 2023 meeting. Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried.
8. Discuss Travel Policy
9. Discuss loaning out of school vehicles
10. 1st reading to the following handbooks and policies
 - a. 2023-2024 Elementary Handbook
 - b. 2023-2024 Classified Staff Handbook
 - c. 2023-2024 Teacher Handbook
 - d. JFCL Student Registered Sex Offenders

J. COMMITTEE/SUPERINTENDENT/PRICIPAL REPORTS

- a. Superintendent's Report
 - Summer projects
 - Fall softball
 - contract buyouts and years of service allowed
- b. Principal's Report

K. ADJOURNMENT. A motion was made by Dawn Butzer and seconded by Travis Stene to adjourn the regularly scheduled June 12, 2023 Board of Education meeting at 8:30 pm. Roll Call Vote: Dawn Butzer, Jen Wennblom, Travis Stene and Jay Hallaway voted aye. Motion carried. The next regular school board meeting will be Monday, July 10, 2023, at 7:20pm at the Alcester-Hudson High School conference room.

ATTEST:

Jay Hallaway, President

Natalie Stene, Business Manager